



राष्ट्रीय प्रौद्योगिकी संस्थान आंध्रप्रदेश  
**NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH**

Near National Highway No. 16, Kadakatla, Tadepalligudem – 534101  
West Godavari District, Andhra Pradesh, India

No. NITANP/SASS/ADM/2022/627

Date: 17-10-2022

**NOTICE**

**Sub:** Instructions to the candidates for Physical Reporting to the Institute & Commencement of Classes for the B.Tech. Candidates -A.Y.2022-23-Reg.

It is to inform that all the candidates who got provisional admissions to the B. Tech. Programme (A.Y. 2022-23) in NIT Andhra Pradesh, are required to report physically (as per the schedule mentioned below) for original document verification and admission process at NIT Andhra Pradesh. The offline classes for the admitted candidates will commence from **10<sup>th</sup> November, 2022**.

| <b>Admissions Through</b> | <b>Date of Physical Reporting</b>                  |
|---------------------------|--|
| JoSAA/CSAB                | 04 <sup>th</sup> – 09 <sup>th</sup> November, 2022 |
| DASA                      | 02 <sup>nd</sup> – 04 <sup>th</sup> November, 2022 |
| Study in India (SII)      | 07 <sup>th</sup> – 08 <sup>th</sup> November, 2022 |

- The candidates need to pay the following balance Institute fee (after adjusting the seat acceptance fee and Partial Admission Fee through JoSAA/CSAB-2022) during **04<sup>th</sup> to 09<sup>th</sup> Nov, 2022**.
  - a. Balance Institute Fee (General/OBC/EWS candidates) – **Rs. 18,000/-**
  - b. Balance Institute Fee (SC, ST, PWD candidates) – **-Nil-**
- **Institute fee has to be paid only through “State Bank of India i-collect”**. The fee can be paid online (Net banking) or offline at any SBI branch through the downloaded challan.

**Note: (Cash/DD/Bankers Cheque /NEFT Transfer or any other mode of transactions will not be accepted.)**

- **For the payment of fee or for downloading challan use the following link:**

<https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>

**PROCEDURE FOR PAYING THE BALANCE INSTITUTE FEES**

- GO TO: <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>
- Select “SBI Collect”
- Accept Terms & Conditions
- Proceed
- Select State - Andhra Pradesh
- Select type of institute - Educational Institutions
- Go - Drop down - Select “NIT AP FEE A/c”
- Submit
- Select Payment category –
- Fill the details (Special characters are not allowed in filling the details)
- Proceed.



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**Details of the balance of Institute fee to be paid at the time of physical reporting  
(04<sup>th</sup> - 09<sup>th</sup> November, 2022)**

|   | I Year I Sem (A.Y. 2022- 2023) |   |
|---|--------------------------------|---|
|   | OPEN, OBC, EWS                 | SC, ST, PWD   |
| Tuition Fee (Per Semester)  | Rs.62,500/-*                   | 0   |
| Other Fee (Every Odd Sem)   | Rs.27,500/-                    | Rs.27,500/-   |
| Total Institute Fee (Tuition Fee + Other Fee) to be paid  | <b>Rs.90,000/-</b>             | <b>Rs.27,500/-</b>  |
| Seat Acceptance Fee Paid (Excluding JoSAA/CSAB Processing Fee)                                  | Rs.32,000/-                    | Rs.12,000/-   |
| Partial Admission Fee   | Rs.40,000/-                    | Rs.20,000/-   |
| <b>Balance Institute Fee to be Paid (during 04<sup>th</sup>-09<sup>th</sup> November, 2022)</b> | <b>Rs.18,000/-</b>             | <b>Excess amount of Rs.4,500/- will be adjusted/returned back to the students afterwards.</b> |

\* MEB- Most Economically Backward (Annual Income below 1 Lakh (maximum allowable Rs.99,999/-)); OEB -Other Economically Backward (Annual Income between 1 lakh to 5 Lakhs (Maximum allowable Rs.4,99,999/-)) candidates are required to pay full tuition fee (Rs.62,500/-) at the time of admission. After verification of the income certificates the remission amount will be refunded back to the student. Separate notice will be issued for submitting documents regarding the Fee remission process and to claim the refund of excess fee paid by the candidates (if any).

**NOTE: Institute Laboratory & Library security deposit is refundable at the time of leaving the institute after deducting dues, if any.**

- Hostel facility will be provided for all the candidates inside the campus. Separate notice regarding hostel registration process will be published through the Institute website by the Hostel Office.

**Documents required for Physical Reporting (during 04<sup>th</sup> -09<sup>th</sup> November, 2022)**

- Provisional Seat allotment letter (Final allotment copy downloaded from JoSAA/CSAB-2022)
- Provisional admission letter final Copy (Final allotment copy downloaded from JoSAA/CSAB-2022)
- Balance Institute fee payment receipt or challan (GEN/OBC/EWS only).
- JEE MAINS Admit card
- JEE MAINS Rank Card
- S. S. C. / 10<sup>th</sup> Class Pass Certificate / Mark sheet
- Intermediate / 10+2 Pass Certificate / Mark sheet
- Transfer Certificate/ School Leaving Certificate (XII standard)
- Migration Certificate (XII standard)
- Study and Conduct / Character Certificate (XII standard)



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- SC / ST / OBC/EWS Certificate (if applicable)  
(The OBC-NCL and EWS certificate should be dated on or after April 1, 2022, as per JoSAA/CSAB-2022 prescribed format. In the certificate it should be clearly mentioned that the candidate belongs to non-creamy layer.)
- Certificates for Persons with Disabilities (PWD), if applicable.
- Medical Certificate [As per JoSAA/CSAB-2022 recommended format]
- Aadhaar Card of the candidate.
- Copy of the Bank passbook (Student/Parent)/ crossed cheque- for getting refund amount (if any)
- Two sets of photo copies of all the above-mentioned documents.
- Recent colour passport size photograph
- **All the allotted candidates must also fill the below-mentioned Google form before physical reporting to the Institute.**

**Google Form Link:** <https://forms.gle/7Dm3QuqDgCx9VSXu8>

**Fee Refund policy for the I B. Tech. seat cancellation/ Not Reported candidates as mentioned below:**

➤ If admission is withdrawn/ cancelled within 30 days of commencement of classes, candidate shall receive refund of other fees [excluding tuition fee and including security (or caution) deposit for laboratory and library] only. **Full Tuition Fees will be forfeited(deducted).**

➤ If admission is withdrawn/ cancelled after 30 days of commencement of classes, candidate shall receive only refund of security (or caution) deposit for laboratory and library. **Full Tuition Fees and other components of the other fees except security (or caution) deposit will be forfeited(deducted).**

- Candidates are advised to visit the Institute website frequently for the updates.
- For any other queries relating to the admission process, the candidates can drop an email to: [admissions@nitandhra.ac.in](mailto:admissions@nitandhra.ac.in) .

Sd/-

**AD AA (Adm & Sch)  
NIT Andhra Pradesh**

Sd/-

**Dean (AA)  
NIT Andhra Pradesh**